



## **Christian Science Nurse Job Description**

### **1. Organisational Relationships**

- The Christian Science nurse reports to and works closely with the Christian Science Nurse Supervisor on their shift, or the Christian Science Nursing Manager. In her/his absence the Deputy Christian Science Nursing Manager. She/he upholds the policies and practices established by Whitehaven Trust Ltd.
- The Christian Science Nursing Manager reports to the Board of Directors.
- The views of staff are valued and any suggestions for improvement or concerns with regard to the running of the home will be welcomed and should be addressed to the Christian Science Nursing Manager.
- The overarching governance of the workings of the house is in accordance with the Christian Science Church Manual and in particular the provision for Christian Science Nurse (Article VIII Section 31).

### **2. Overall Purpose of Role**

- To provide care for patients with the expectancy of complete and immediate healing.
- To provide 24-hour Christian Science nursing care in a spiritual environment, where those who are relying on Christian Science for healing can deepen their understanding of God and gain a better sense of their own spiritual individuality.

### **3. Qualifications Required**

In order to fill the role the following qualifications are to be maintained:

- Must be a member of The Mother Church.
- Must be an active member of a Christian Science Branch Church or Society or within one year of appointment.
- Must have completed specific Christian Science nurses training relevant to the role and undergo induction.
- Demonstration of the qualities expected of a Christian Science Nurse in Article VIII Section 31 of the Church Manual and on page 395 of *Science and Health with Key to the Scriptures* by Mary Baker Eddy.

### **4. Duties and Responsibilities**

#### **a) General:**

- To maintain an atmosphere conducive to Christian Science healing.
- To provide daily metaphysical work in support of Christian Science healing.



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- To work with patients in accordance with the Christian Science Nurse Scope of Services as given by The First Church of Christ, Scientist, Boston, Mass. and [Springfield House's Statement of Purpose](#), which sets out the aims, objectives and philosophy of care.
- To work in accordance with the policies and procedures of Springfield House as detailed in the Christian Science Nursing Policies and Procedures Handbook and Staff Handbook.
- To work with the knowledge of the Social Services and Wellbeing Act (Wales) 2014 and the Social Care Wales Code of practice and regulations and statutory guidance from the Registration and Inspection of the Social Care (Wales) Act 2016
- To maintain confidentiality with due regard to the Data Protection Act 2018 and the General Data Protection Regulation 2016 as explained in the Staff Handbook.
- To perform any other duties, beside those listed below, as delegated by the Christian Science Nursing Manager.
- To be willing to receive supervision and on-going training to improve standards and comply with the current care regulations.
- To set a good example in grooming, adherence to dress code, conduct and willingness to continue learning.

### **b) Health and Safety**

- To work in accordance with the Health and Safety Policy of Springfield House, maintaining safe working conditions and with particular regard to the Manual Handling requirements.
- To be familiar with the location and use of fire equipment. To regularly practise evacuation procedure as required by management.
- To take responsibility for the safe use of equipment and for the safe handling and moving of patients, to report any defective equipment not working properly to their supervisor or management promptly.
- To take responsibility for keeping the patients and staff secure whilst on duty.
- To report any suspicion of infectious and communicable diseases to the Christian Science Nurse Supervisor or Christian Science Nursing Manager or her/his Deputy.

### **c) Patient Care**

- To arrive punctually for her/his shift in order to have sufficient time to take over and receive reports from the previous Christian Science nurse.
- To visit each assigned patient early in the shift to assess any care needs, ensuring that patients are given prompt, appropriate and efficient care, encouraging patients to take decisions about their own care whenever possible.
- Have the desire and ability to communicate with and care for both patients and staff.
- To be able to follow and help develop a patient's personal plan.



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- To take responsibility for informing and giving feedback to the Christian Science Nursing Supervisor of any changes in a patient's care needs, and assist with contacting the patient's Christian Science practitioner.
- To be responsible for accurate and sufficient charting of patient care on her/ his shift.
- To ensure that patient related services run smoothly and efficiently and all nursing areas are left clean and in good order for the next shift by reporting Christian Science Nursing Supervisor.
- To maintain patient records in accordance with record keeping policy as appropriate to their role.
- To report any complaint received from a patient to the Christian Science Nursing Supervisor or Manager.
- To handle enquiries for admission in accordance with the Admissions Policy and Procedure.
- To support the discharge of patients in accordance with Discharge Policy and Procedure.

### **d) House Care**

- To answer the telephone, and take clear messages as needed.
- To take responsibility for keeping the premises secure whilst on duty.
- To be alert to all maintenance and supply needs of the house, informing the Christian Science Nursing Supervisor or Manager of such needs.
- To work flexibly, being willing to prepare meals, snacks and drinks for patients, as required and in accordance with Food Hygiene standards.
- To deal with the laundry as required on each shift, as outlined in Springfield House Policies and Procedures handbook, or as assigned.
- To maintain a high standard of cleanliness and order in assigned rooms and communal areas.
- To attend staff meetings as required.

### **e) General Shift Duties**

- Come prepared with inspirational readings, receive reports, read care plans and note changes. Read service rendered record for previous shift.
- Discuss any items with Christian Science Nurse Supervisor as needed.
- Check Patients and discuss immediate care needs. Offer drinks/snacks/meal.
- Check nursing supplies and replenish any shortages in patient rooms.
- Make/modify, serve and assist with meal service. Tray service in rooms or dining room.
- Keep patient room clean and tidy at all times.
- Provide care and activities as indicated in patient's personal plan.
- Serve drinks to patients in rooms or in lounge.



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- Read to patients.
- Assist with toileting patients.
- After meals escort patients to rooms or lounge, collect trays.
- Assist with activities: reading, rest beds, games etc.
- Record service rendered accurately and promptly
- Take 10 minute breaks as appropriate and meal time break
- Attend to laundry tasks, check tumble drier filter and yellow bag.
- Empty Sengenic bins, waste bins and yellow bags.
- Clean sluice as required.

### **Side Duties**

#### Cleansing and covering room:

- See that all trays are cleaned and re-set.
- Replenish nursing supplies in patient rooms and storage cupboards.
- If low on stock add items to shopping list for manager.

#### Sluice room:

- See that room is clean and tidy after use.
- Replenish supplies used in room.
- Empty yellow bag as necessary.

#### Utility room and Linen room:

- Check laundry, put washer on and tumble dryer as needed.
- Check labels on all personal laundry and follow instructions for washing.
- Iron washed laundry as needed and return clean laundry to patient rooms.
- Keep laundry room clean and tidy.

### **f) Other Duties**

- Any other unspecified duties that management may reasonably require.

This job description is subject to periodic review to comply with legislative changes and the business needs of Springfield House.

Other documents also mentioned in this document form part of staff induction and are available in the office for reference:

1. Christian Science Nursing Policies and Procedures.
2. Christian Science Nurse Scope of Services
3. Springfield House Staff Handbook